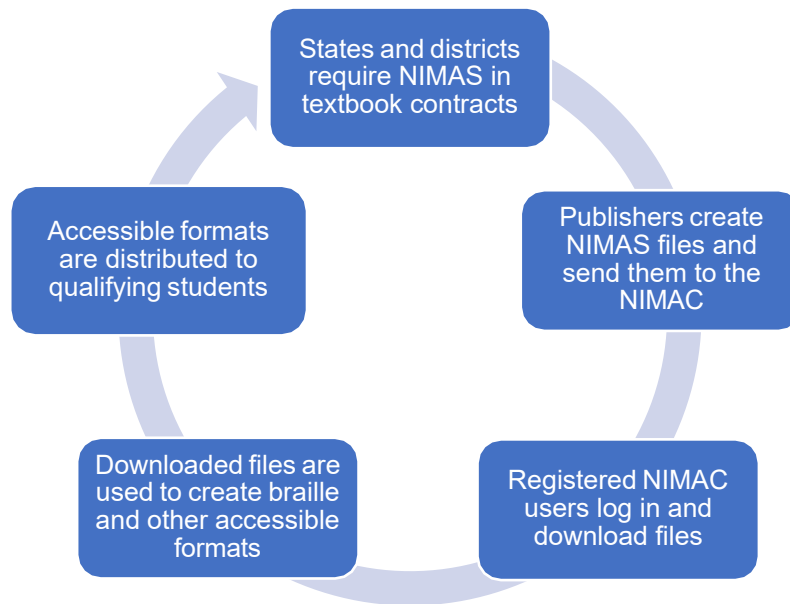


Ensuring the Timely Delivery of Accessible Formats for Your Students

Since 2006, the [NIMAC](#) has supported students with disabilities by providing access to digital source files that SEAs, LEAs, and the organizations they designate can use in the efficient production of high-quality accessible formats. Educational publishers submit files in the NIMAS format to the repository, and these files are used to create braille, large print, and digital formats such as DAISY, EPUB, and digital audio on behalf of qualifying students. The NIMAC receives thousands of new files each year; similarly, thousands of files are downloaded each year for first-time production of an accessible format.

Under IDEA 2004, all states and districts that choose to coordinate with the NIMAC are [required](#) to direct publishers to send files to the NIMAC in their instructional materials procurement contracts.



Here is [Sample Contract Language](#) that you can include in contracts to ensure that files will be available to create accessible formats for qualifying students in a timely manner:

“By agreeing to deliver the materials marked with “NIMAS” on this contract or purchase order, the publisher agrees to prepare and submit on or before [month/day/year] a NIMAS fileset to the NIMAC that complies with the terms and procedures set forth by the National Instructional Materials Access Center (NIMAC) (IDEA Title I, Part D, sec. 674(e)).

The publisher also agrees to mark up materials eligible for NIMAS submission that contain mathematical and scientific instructional content by using the [MathML modular extension of the DAISY/NIMAS Structure Guidelines](#), as posted and maintained at the DAISY Consortium website.

Should the vendor be a distributor of the materials and not the publisher, the distributor agrees to immediately notify the publisher of its obligation to submit NIMAS filesets of the purchased materials to the NIMAC. The files will be used for the production of accessible formats as permitted under the law for eligible students (IDEA Title I, Part B, sec. 612(a)).”

Note: NIMAS is primarily supplied for print-based instructional materials, but some digital materials can be submitted to the NIMAC. See our [NIMAS and Digital Materials FAQ](#) for details.

For more information or help, please reach out to the NIMAC at nimac@aph.org or **877-526-4622**.